

Because of insufficient room on the Clipboard form, the GDPR text below will have to be printed on cards and given to each person who collects Oral Declarations, as an aide-memoire, to be read out to each declarant once the other details have been collected from them. They must stick to this wording, as this is what we shall present to the Information Commissioner as evidence of what was said when the donors gave their consent.

To be read out to all “oral declarants”

“I’m required to tell you that your name and address and a record of your donations will be retained by the parish for admin purposes, and shared with HM Revenue & Customs for the purpose of making Gift Aid claims. Are you happy with that ?”

Now tick the GDPR box in the last column.

If there is any question about this, assure the donor that they will be getting a letter from us with further information about Data Protection. If they are unhappy about us sharing data with the taxman, the Declaration cannot proceed.

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